

South West Local Area Committee

Thursday 14 July 2022 at 7.00 pm

Wesley Hall Church, Crookes, S10
1UD

The Press and Public are Welcome to Attend



Local Area
Committees

Membership Engage · Empower · Enable

Councillor Andrew Sangar
(MBE)

Councillor Joe Otten

Councillor Sue Alston

Councillor Roger Davison

Councillor Tim Huggan

Councillor Barbara Masters

Councillor Ruth Milsom

Councillor Shaffaq Mohammed

Councillor Minesh Parekh

Councillor Colin Ross

Councillor Martin Smith

Councillor Cliff Woodcraft

PUBLIC ACCESS TO THE MEETING

Local Area Committees engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in power to communities. The Committees provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services and oversee the production of a co-produced annual Area Committee Plan which will reflect resident priorities.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Area Committee meetings and recording is allowed under the direction of the Chair.

Please see the [website](#) or contact Democratic Services committee@sheffield.gov.uk for further information regarding public questions and petitions and details of the Council's [protocol on audio/visual recording and photography](#) at council meetings.

Local Area Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Local Area Committee executive decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Scrutiny Committee or referred to the City Council meeting, in which case the matter is normally resolved within the monthly cycle of meetings.

In order for us to be able to effectively facilitate attendance at the meeting, we would encourage all attendees to notify us of your attendance in advance by registering [here](#) or emailing committee@sheffield.gov.uk

If you require any further information please contact John Turner ext. 0114 4741947 email john.turner@sheffield.gov.uk.

**SOUTH WEST LOCAL AREA COMMITTEE AGENDA
14 JULY 2022**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 5 - 8)
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meetings** (Pages 9 - 20)
To approve the minutes of the Committee held on 17th March and 18th May, 2022.
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public.
- 7. South West Local Area Committee - Proposed Spend 2022/23** (Pages 21 - 70)
 - a. Presentation by Denise Devoto, South West Local Area Committee Manager
 - b. South West Delivery Plan
 - c. Breakout groups on proposed spend
 - d. Summary feedback from the breakout groups
 - e. Discussion and approval of the spend by Members

NOTE: The next meeting of South West Local Area Committee will be held on a date to be arranged

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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South West Local Area Committee

Meeting held 17 March 2022

PRESENT: Councillors Andrew Sangar (Chair), Joe Otten (Deputy Chair), Sue Alston, Roger Davison, Tim Huggan, Mohammed Mahroof, Barbara Masters, Ruth Milsom, Shaffaq Mohammed, Martin Smith and Cliff Woodcraft

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1. APOLOGIES FOR ABSENCE

1.1 An apology for absence was received from Councillor Colin Ross.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meeting of the Committee held on 16th September 2021, were approved as a correct record.

5. TRANSITION TO COMMITTEES

5.1 The Committee received a presentation from Craig Rogerson (Democratic Services) on Sheffield's new committee system which, subject to approval by the Council, would become effective from May 2022.

5.2 Mr Rogerson referred to the reasons for the change to the Council's governance structure, and the work undertaken so far. He stated that the principal aim of the new structure was to put the voice of residents at the heart of the decision-making process, and that a report on the new arrangements was to be considered at an extraordinary meeting of the Council to be held on 23rd March, 2022.

5.3 Mr Rogerson highlighted the proposed changes to the Council's governance structure, indicating that there was to be a move from the current leader/Co-operative Executive model to a system of multiple new policy committees, which would have cross-party membership, with the regulatory committees and Local Area Committees remaining. He referred to the new toolkit to be used by the new policy committees, which contained a list of 12 options relating to how they

proposed to engage with the public.

5.4 Councillor Sue Alston, as a member of the Governance Committee, which had been involved in the change process, stated that the Committee had spent a considerable amount of time listening to what the public wanted in terms of a committee system which fully engaged with local residents.

5.5 The Committee noted the information reported as part of the presentation now made.

6. APPROVAL OF THE SOUTH WEST LOCAL AREA COMMUNITY PLAN 2022-23

6.1 The Committee received a presentation from Denise Devoto (South West Local Area Committee Manager) on the South West Local Area Community Plan 2022/23.

6.2 The Plan comprised three sections, the first setting out information on what Local Area Committees (LACs) were, and including details of the members of the South West LAC and the officer team supporting the LAC. The second section contained specific information on the south west area, including statistical data, and the third section set out the South West Community Plan for 2022/23.

6.3 Ms Devoto reported on the funding for the LAC, both in respect of the South West Ward pots and the Community Infrastructure Levy (CIL), and the three themes that the Committee would focus on (Transport and Highways, Local Environment and Community and Neighbourhoods). She provided a summary of issues not included in the Plan, which it was proposed would be referred to the relevant policy committees once the Council's new governance structures had been agreed, and concluded by reporting on what work the Committee would undertake going forward.

6.4 At the conclusion of the presentation, a series of breakout groups were organised which comprised members of the public in attendance, a Council officer and a Member of the Committee leading the discussion. Each group was asked to discuss a number of issues, including what their initial thoughts were on the Community Plan, what were the key things for 2022/23 that they thought the LAC should deliver this year and how they would like to be involved in delivering some of the actions. The Members of each group then summarised the comments raised at each table, as follows:-

The general feedback in terms of the contents of the Community Plan was very positive.

In terms of key priorities for 2022/23, the following comments were received:-

- Review of pedestrian crossings in the area
- Safer routes to schools

- encourage more walking and cycling, as well as having more traffic control officers
- concerns regarding idling cars and parking near schools
- need to expand the School Streets Projects

- Need for better enforcement action regarding inappropriate/illegal parking

- Need for additional activities to engage people of all ages

- Firmer action and stronger enforcement required in terms of crime and anti-social behaviour. Need for improved response from the police, including outcomes and fines

- Need to identify community hubs

- Renewable energy
 - Need to look at ways in how people could become more self- sufficient
 - The LAC presented an ideal opportunity to look at suitable initiatives

- Need to set smart targets in the Plan due to concerns as to what was actually achievable, and to include timings

- Need for an increased focus on the parks in the area, including the need for additional funding for facilities

- Speed Watch - look at how the public could assist in monitoring and collecting data on traffic speeds

- Recycling
 - Look at what other items could be recycled and look at other schemes, such as leaving items out on the street for use by others
 - Need for information in terms of how/what/where items were recycled.

- Need to get older people into schools to learn skills, such as ICT

- Need to get more younger people involved in the Community Plan

- Need for more facilities/activities for young people, particularly teenagers. Need for a mapping exercise regarding such facilities

- Concerns regarding the isolation of people of all ages, but mainly older people living on their own. Need to expand the people Keeping Well initiative

- Need for improved support for business fora, and need to help businesses access funding to improve the local area

- Concerns regarding the quality of the local bus service

- Concerns that this approach has been tried in the past, through the Area

Panels, Community Assemblies and Local Area Partnerships, without too much success

- Need to focus on something large-scale and radical, to give the LAC some credibility, as opposed to several small priorities which may not be achievable.
- Community Infrastructure Levy monies should be spent in the area
- Need for clarity regarding the link between the LAC and the relevant policy committee, following the introduction of the new committee system
- Fly tipping – need for better enforcement action taken against perpetrators
- Need for a critical path in terms of what the LAC was proposing with regard to delivery - need for clarity in terms of how projects would be delivered
- Need to make sure the LACs worked together, city-wide, and not just within their respective boundaries, and including different sectors
- Dog fouling - stronger enforcement action required as current methods not working
- Car parking problems, particularly on the Abbeydale Road corridor - suggest more park and ride schemes to encourage use of those car parks currently being underused
- Need to work better/closer with schools, making use of their excellent facilities, such as open spaces.

6.5 RESOLVED: That:-

- (a) approval be given to the South West Community Plan 2022/23 as a statement of the priorities of the area;
- (b) authority be given to the Community Services Manager to produce a final version of the Community Plan document, incorporating any amendments approved by the LAC at this meeting, and to publish it on the webpages of the South Local Area Committee; and
- (c) notes that future LAC decisions relating to funding must fit with the priorities set out in the Community Plan and following engagement with the community.

6.6 Reasons for Decision

The proposal to approve the South West LAC Community Plan is recommended on the basis that the Plan provides a clear framework in how the LAC will direct its resources to address key issues identified through community consultation.

6.7 Alternatives Considered and Rejected

None. A key element in establishing LACs is the principle that each LAC will develop a Community Plan.

7. UPDATE ON WARD POTS AND COMMUNITY INFRASTRUCTURE LEVY FUNDS/SPEND

7.1 The Committee received a presentation from Denise Devoto on the South West Ward Pots and Community Infrastructure Levy (CIL) spend for 2021/22.

7.2 Ms Devoto reported on what the ward pots and CIL funds were, and referred to the allocations made from both the ward pots and through the CIL funds, to groups/organisations in each of the four wards in 2021/22.

7.3 The Committee noted the information reported as part of the presentation now made.

8. PUBLIC QUESTIONS AND PETITIONS

8.1 The Committee received the following questions from members of the public who had submitted the questions prior to the meeting:-

(a) Tim Hodgson

I am unable to attend the meeting this week, but wish to give my views on Riverdale Road parking and Notre Dame School. I have sent numerous emails to Councillor Sue Alston about this issue and she has done her best to help, but I feel the only way forward is for Notre Dame School to take the issue seriously, particularly the parking at the top of Riverdale Road/Fulwood Road at school starting and finishing times.

The selfishness of parents is extraordinary, and one day someone will be knocked over as a result. Parents park on double yellow and single yellow lines and rarely is any action taken. The lines are pointless if wardens do not patrol the area on a regular basis (I am certain they could issue numerous fines on a daily basis if they did). Unless Notre Dame take the issue seriously, all this is hot air and a waste of time.

I have always felt they have little regard for the school neighbourhood. I am certain teacher parking could be negotiated with local car parks at the Florentine and Canton Orchard (but this would require a payment which Riverdale Road does not charge for). I hope you can find a way forward with the school before a pupil is injured or worse killed due to selfish and lazy parking.

A full written response would be sent to Mr Hodgson.

(b) Christopher Pennell

As I understand it, the LAC system was set up in advance of the successful Sheffield governance referendum so that its current role is confined to pre-referendum thinking. In short, the transitional process for determining how the

Council will be run may yet significantly change the role of LACs. In particular, it may be the case that that role will change in a way which requires the LACs to have significantly wider powers and broader budgets. This being so, it is extraordinarily difficult to prepare a reliable forward annual plan for a LAC when the role and powers and budget of each LAC may change within 3 months: I sympathise with your difficulty.

However, it is useful in the meantime to speculate about what role the LACs might have, such as:

1. They may have delegated powers to address specific issues in each of the seven LAC Areas, and have budgets to fund positive action on those issues. So far as LACs are currently defined, those areas where such powers and budgets exist are extraordinarily modest – and not requiring 12 councillors and several officers to spend so much time on them (as was said at the last meeting) – such as the ward pots and fly-tipping. I for one would find it wasteful of my time to attend my LAC meetings if the LAC's executive powers remain as limited as they now are.
2. They may have a role in better publicising Council initiatives and third party initiatives which could be useful for local communities to be aware of (such as grant schemes and coronavirus measures). This is already happening on a hit and miss basis, but could be got onto a more organised basis as the LACs develop and as community channels get more clearly defined.
3. They may have a role in giving the chance to local communities to say to the Council what they want of their Council and to comment constructively on citywide schemes as they might impact on specific localities. The key problem here is how open-ended is the range of subject areas where LACs can 'advise' the wider Council decision-makers on how to make their initiatives more sensitive to the needs and wishes of the wide range of different communities in Sheffield.

This brings me to the breadth of issues which a LAC might get involved in. If a LAC's role is principally focussed on 1 above, the relevant issues are currently very narrow and, even if they are extended post-transition in May this year, they are unlikely to become massive. On the other hand the issues to be covered by LACs under 3 above could be relatively unlimited if the LACs turn into locally based pressure groups for better reflection of local characteristics and needs in overall Council thinking and decision-making.

This brings me to Slide 10 in the current SW Community Plan pack. In so far as this slide attempts to define 'what we know about the SW Area', it is overwhelmingly confined to the people in the SW – as to their number, age, ethnicity, educational attainment, health, gender, income, deprivation levels, plus housing tenures and the main working sectors. And yet, when you asked local people what they liked about their area, they said overwhelmingly from Slide 17 countryside, green space, parks and trees and the closeness to both the Peak District and to the city, and what they wanted to see improved, they said transport and highways. What this suggests to me is that there is an enormous gap so far in how this Area Plan chooses to define the SW Area. It talks predominantly about its

people, but neglects the environment within which they live; and yet that environment is one huge significant feature which distinguishes the SW from most of the other LAC Areas. These LAC plans surely need to describe the differing environments within which the occupants of each LAC live, and highlight what the occupants value in their environment and what they would like to improve. There almost seems to be a sense that the LACs are avoiding matters which might be regarded as more the preserve of Planning and yet surely Planning must have regard to the variety of environments which Sheffielders live in with an eye for what needs protecting and what needs to be improved. There is a danger that these plans will focus solely on what needs improving because that is the obvious role of an active Council; but it may neglect the areas where protection of what is valued is regarded as a vital activity just as much as improving what is inadequate. For example, surely we are allowed to assume from the consultative responses that there is a strong consensus in the SW that people value their closeness to a National Park, the openness of the Green Belt and the availability of good quality green space and ecosystems services, and that therefore they would expect the Council to safeguard those benefits just as much as improving poor public transport and better managing speeding and parking.

I am under no illusion that the SW of Sheffield is a good deal better off than many other areas of Sheffield which do not enjoy the easy relationship with beautiful landscapes, recreational green spaces and ecosystem benefits as we do; so, of course, the greater effort needs to be put into active improvements in facets of life elsewhere in the city. But that does not justify neglecting the active need to protect and enhance what is environmentally good, while also improving what is poor elsewhere. I am fearful that a plan for the SW which fails to address this important particular characteristic of the SW because it doesn't fit the presumed role for LACs will sell our area short.

A full written response would be sent to Mr Pennell.

(c) Alan Kewley

I've been trying to follow this process of change since the original People's Petition in 2019 triggered a city-wide Referendum, postponed until 6 May 2021. This resulted in the establishment of 7 Local Area Committees throughout the city. The new South West LAC presented its proposals in Sept 2021, with more details in February 2022, now to be discussed & implemented by May 2022.

I assume the main purpose of these changes is to give the electorate more influence on decision-making processes in their City Council. But this would require more transparency to enable them to be more aware of, understand & comment-on any proposals, so that adjustments could be made before Decisions are implemented. This may require focus groups on particular issues in the Wards affected.

About 33% of the electorate responded to the city-wide Referendum in May 2021, mostly in favour of change. Their new South-West LAC then called an introductory meeting on 16th September, 2021, which I attended and submitted questions. Its detailed proposals were published later in February 2022, to be discussed at its

next public meeting on 17th March 2022, which I plan to attend.

Section 4 in the draft Community Plan gives details of responses from the four Wards in the SW LAC area. But these percentages could be misleading, for only about 2% of the local electorate actually responded to these surveys. I suggest a wider response is desirable before any big decisions are made.

My previous questions in September 2021 (attached) suggested that the main dialogue with Local Electorates should be via Ward Forums & their elected Councillors, with suitable support. I'd now welcome a fuller response to my email from September 2021 as below

PUBLIC QUESTIONS FROM 16TH SEPTEMBER –

1) I welcome this long-overdue review, but would request a pause for thought, to enable local electorates to consider these proposals more carefully, including the need for Ward Forums, to give citizens easier access to our City Council's new devolved decision-making processes.

2) The City Council's main website has become too complex to provide easy access to information on local issues. Could local websites be introduced at LAC or Ward level to provide better access to local information, rather than the junk emails which are now being sent-out & received ?

3) Who is responsible for Scrutinizing this new process to ensure its Effectiveness & Good Value, and How do they plan to get feedback from the electorate?

A full written response would be sent to Mr Kewley.

(d) Don Lennox

(1) “The Adult & Social Care update report of the City Council refers to a new model of home care which is planned to be ‘neighbourhood based’”

What does this mean for the South West Area?

The context for the question are the issues identified in the draft LAC plan:

- Working with PKW team
- Increasing the use of community assets
- Encouraging volunteering
- Loneliness

In addition, the Care & Wellbeing Home Care model, as one of its foundations, that it should be neighbourhood based and have ‘clear links’ with the ‘voluntary sector’.

In response, Chris Boyle, Commissioning Officer, Adult Social Care stated that the Council recognises that, at present, the home care sector, both locally and nationally, is experiencing significant challenges, particularly in relation to

recruitment and retention of care workers. This can impact upon people in receipt of care and their families and carers. The Council has developed, and is now enacting, plans for transforming how home care is organised and delivered across Sheffield, including therefore the South-West of the city.

There are multiple strands to this work. One of the first elements is what we have termed a 'controlled implementation' of the new Care & Wellbeing model. The term 'controlled implementation' refers to the process of implementing the foundations for the model in several adjacent areas in the city, creating the opportunity for learning and building an evidence-base over the following two years. The 'development partner' (responsible for care delivery) will collaborate with the project team, local stakeholders, and SchARR (evaluation partner, Sheffield University) to collectively develop and evaluate the new model. There will be a strong focus on listening to people in receipt of care, their carers and families, and their care workers, to develop and refine the model. The procurement process for the development partner commenced on 1st February 2022 and the contract is scheduled to start at the end of May.

The development partner will be required establish an office / base within the controlled implementation area. At the outset, they will commit to quickly developing excellent knowledge and understanding of the local communities and build links with statutory services and voluntary, community and faith organisations (VCF) in the area. The development partner will also consider innovative ways they are able to play an active role in the community and will explore the potential for partnership working with the VCF sector, care homes or educational sites, which may facilitate both innovative options for supporting people to achieve outcomes and reduce reliance on formal support, while also enhancing the resources of the local community.

The controlled implementation is taking place in the Upperthorpe, Netherthorpe and Walkley areas, so will not be of immediate impact for the South-West. However, another significant element of the transformation will be the re-procurement of contracts for home care services for all areas of Sheffield in early 2023. It is not possible to share many details of the new contract at present because this is under development and commercially sensitive, however it will be informed by the learning from, and principles of, the controlled implementation, including establishing strong links with other services and stakeholders in the community, and being organised in geographical areas that support joint-working. This is most likely to be the 7 Adult Social Care 'localities', which are the same boundaries as the Local Area Committees.

A full written response would be sent to Mr Lennox.

(2) Question from 16th September, 2021

The Sheffield Plan says there should be smaller homes and "older peoples' independent living accommodation" in Ecclesall (Greystones area). There is derelict land at the top of Murray Road – old garages / abandoned cars / old buildings. This could be a suitable site. How could this be achieved?

An initial response had been sent to Mr Lennox early January 2022, but a further written response would be sent to him after the meeting, which would also respond to a further note he provided to Ms Devoto and Councillor Andrew Sangar at this meeting (17th March, 2022).

(e) Joanne Meaney

I wanted to present the question that Long Line Residents Association and Ringinglow Village Residents would like to table at the Committee meeting on 17th March 2022.

Long Line Residents Association and Ringinglow Village Residents:-
Traffic speed and “rat-running” are significant and particular problems in this part of the city. There is an absence of long-term physical measures to control traffic speed and dissuade people from using long straight country lanes to travel at speed regardless of the topography of the narrow lane and with limited regard to other users of these lanes. Resources need to be prioritised to meet these challenges, whilst smiley faces have an initial impact there is a diminishing impact over time and only physical restrictions, for example road narrowing have long term impact and return on investment for all.

In terms of supplementary evidence, please find attached the report recently used against a planning application, which contains accident and usage data for the area.

A full written response would be sent to Ms Meaney.

8.2 The Committee received the following question from Mike Hodson, who raised it at the meeting:-

Will the LAC take notes of the diversion between its response to questions about public involvement in decision-making, with the aspirations of the Council leadership to involve the public more in decision-making for the policy committees, and how could this dilemma be solved?

In response, the Chair stated that the Council was undergoing a major change, which involved the establishment of LACs in 2021, and it was hoped that the public appreciated how the Council was trying to find a way of using the LACs to encourage public participation. The Council was in the process of moving from a Cabinet/Scrutiny system to a committee system, which would hopefully make its decision-making process more inclusive. The Council had an aspiration to engage with as many people as possible in connection with its public policy implementation, and LACs would play a major part of this process.

A full written response would be sent to Mr Hodson.

SHEFFIELD CITY COUNCIL

South West Local Area Committee

Meeting held 18 May 2022

PRESENT: Councillors Andrew Sangar (Chair), Joe Otten (Deputy Chair), Sue Alston, Roger Davison, Tim Huggan, Barbara Masters, Ruth Milsom, Shaffaq Mohammed, Minesh Parekh, Colin Ross, Martin Smith and Cliff Woodcraft

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1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. APPOINTMENT OF CHAIR AND DEPUTY CHAIR

RESOLVED: That Councillor Andrew Sangar be appointed Chair and Councillor Tim Huggan be appointed Deputy Chair of the Committee for the Municipal Year 2022-23.

3. DATES AND TIMES OF MEETINGS

RESOLVED: That the meetings of the Committee be held at least four times per year, on dates and times to be determined by the Chair, in accordance with the schedule of Council and Committee meetings for the Municipal Year 2022-23, approved at the annual meeting of the Council.

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Author/Lead Officer of Report: Denise Devoto,
South West LAC Community Services Manager
Tel: 07884 235 371

Report of: Community Services Manager
Report to: South West Local Area Committee
Date of Decision: 14 July 2022
Subject: Report of South West LAC proposed spending 2022-23

Has appropriate consultation been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				

Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>				

Purpose of Report:

Each Local Area Committee has a £100,000 budget to address local priorities, identified within their respective Community Plans. This report sets out details of the proposed spending in respect of this £100,000 during the 2022/23 financial year. This report gives an overview of the general categories of proposed expenditure and seeks authorisation from the South West Local Area Committee to permit the Community Services Manager, in consultation with the LAC Chair, to spend monies to address identified priorities within the Community Plan.

Recommendations:

That the South West Local Area Committee:

(i) Notes the proposed anticipated expenditure against the £100,000 budget to address local priorities in the South West LAC Community Plan in 2022/23, as detailed in the report, be noted.

(ii) To the extent that it is not covered by existing authority, authorises the Community Services Manager to make decisions on expenditure relating to the priorities set out in the report provided that:

- The decision is taken in consultation with the Local Area Committee Chair,
- The decision may not approve expenditure on any element in excess of the anticipated limit for that element set out in the report, and
- A report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next Local Area Committee meeting.

Background Papers:

The South West Community Plan is published at:

<https://www.sheffield.gov.uk/home/your-city-council/community-plans/south-west-local-area-committee.html>

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Kayleigh Inman
		Legal: Andrea Simpson
		Equalities: Adele Robinson
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	Head of Service who approved submission:	Nik Hamilton
3	LAC Chair consulted:	Cllr Andrew Sangar
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the Head of Service indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Denise Devoto	Job Title: South West LAC Community Services Manager
	Date: 14 July 2022	

1. PROPOSAL

1.1 Local Area Committees (LACs) were established by Full Council in May 2021. Their Terms of Reference are set out in Part 3 of the Council's Constitution and include:

- To agree a Community Plan setting priorities for the area of the committee, monitor delivery of that plan and keep it under review; and
- To make decisions relating to funding as delegated from time to time by the Council to fit with the priorities set out in the Community Plan and following engagement with the community.

Each LAC was allocated an initial budget of £100,000 under an executive decision by the Leader of the Council on 17th August 2021. This money is to be spent in line with the Community Plan. As the Community Plan was not finalised until late in the 2021/22 financial year very little of this budget has been spent across the LACs and it has been carried forward to the current financial year.

To enable decisions to be taken quickly and to respond to emerging issues between Committee meetings, in September 2021 the LAC authorised the Community Services Manager to make decisions on expenditure provided that:

- The decision is taken in consultation with the Local Area Committee Chair;
- Spending is in line with any specific purposes of the allocated budget;
- The decision may not approve expenditure of more than £5,000, and
- A report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next Local Area Committee meeting.

1.2 The South West Sheffield Local Area Committee (LAC) developed a Community Plan through consultation with residents, community groups and other stakeholders in South West Sheffield.

These consultations have helped identify key priorities within the South West area, which will inform actions to take to address issues that matter most to residents. The key priorities highlighted in the Plan are:

- Transport and Highways;
- Local Environment, and
- Community and Neighbourhoods.

At a meeting of the South West LAC held on 17 March 2022, the LAC

approved the Community Plan.

To enable decisions to be taken quickly and deliver priority actions to address specific issues identified in the Plan, this report presents an overview of anticipated spending during 2022/23 against priorities.

Priority & Element	Anticipated Expenditure	Comments
Transport & Highways		
1). Funding for transport and highways projects for each ward;	Up to £2,500 per ward (Up to £10,000 in total)	Each ward to be allocated £2,500 to implement specific transport & highways projects.
2). Community Speed Watch initiatives;	Up to £5,000	To be utilised only if funding unavailable through the Police & Crime Commissioner.
3). Active Travel initiatives;	Up to £15,000	Elements may include safer cycle parking/storage and the installation of cycle pumps.
4). Potential collective Traffic Regulation Order (TRO) for double yellow line implementation;	Up to £10,000	Potentially one double yellow line scheme per ward (4 in total).
5). Signage for schools re: no idling.	Up to £10,000	Seeking to reduce air pollution from idling engines.
TOTAL	£50,000	
Local Environment		
1). Initiatives to address dog fouling;	Up to £15,000	Likely to include signage and additional bins, plus a communications campaign.
2). Friends of Parks Groups;	Up to £10,000	Allocation of funding to support potential projects.
3). Supporting rewilding to promote biodiversity and enhancing neighbourhoods.	Up to £10,000	Initiatives could include wild flowering planting.
TOTAL	£35,000	

Local Environment 4). Community Renewable Energy	Proposal only if there is an underspend within the Local Environment budget of up to £5,000	To scope out council-owned assets, and other public assets, in the SW LAC area that could be used for community energy projects: to identify locations where community energy projects could be established; and to identify council and other funds that could advance this work in the future.
Community & Neighbourhoods 1). Tackling isolation and loneliness.	Up to £10,000	Expenditure could include funding to support People Keeping Well (PKW) activities, such as Friendship Lunches.
TOTAL	£10,000	
South West Local Area Committee service and running costs	Up to £5,000	To be used for (but not limited to) such items as venue hire for public meetings, any communication materials needed including quarterly newsletter costs.
COMBINED TOTAL OF ANTICIPATED SPENDING FROM £100,000 BUDGET	£100,000	

Given that the actual expenditure may differ in amount to the figures anticipated above, reports detailing the exact amounts of expenditure under the above headings will be brought to each Local Area Committee meeting during 2022/23, as spending is incurred.

- 1.3 Much of the proposed expenditure will fall within the Community Service Manager's current authorised spending limit. There may however be occasions when the proposal for an item of expenditure exceeds £5,000 and so would require a decision by the LAC to proceed, but to wait until the next meeting of the LAC would cause undue delay to the project.

To enable decisions to be taken quickly and to deliver priority actions to address specific issues identified in the Plan, it is therefore proposed that, to the extent that it is not already covered by existing authority, the Community Services Manager is authorised to make decisions on expenditure relating to the priorities set out in the table above provided that a decision may not approve expenditure in excess of the anticipated limit for the element in question set out in the table above. This authorisation would be subject to the conditions on consultation with the LAC Chair and expenditure being reported to the next meeting of the

LAC set out in paragraph 1.1 above.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 Local Area Committees directly support the Communities and Neighbourhoods and Our Council commitments in the 'Our Sheffield: One Year Plan' but to be effective they need to have the capability to respond quickly to emerging local issues.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 The Community Plan has been developed through community consultation that has comprised of an online survey through the Council's Citizenspace platform; a paper-based survey for those less digitally-enabled; engagement activity with representative organisations and in-person meetings.

Partner organisations and Council departments that have been identified as offering potential solutions to some of the issues identified have also been consulted, to establish whether suggestions can be realistically implemented.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

- 4.1.1 Decisions need to consider the requirements of the Public Sector Equality Duty contained in Section 149 of the Equality Act 2010.

This is the duty to have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The Equality Act 2010 identifies the following groups as a protected characteristic: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation.

The overall impact of this decision is likely to be positive and not disproportionate from an equality, diversity and inclusion perspective. In developing a Community Plan, local communities have been given the opportunity for a greater say in local decision making for services which impact their daily lives.

The devolution of responsibilities will improve inclusion for local people and the work of the Sheffield Equality Partnership will support and enhance the approach from a citywide and underserved communities' perspective.

However, in order to ensure this approach takes into account people who share protected characteristics under the Public Sector Duties the Local Area Committee Community Plan will be supported by appropriate equality monitoring of budget.

An Equality Impact Assessment (EIA 916) was previously carried out in respect of the establishment of Local Area Committees.

4.2 Financial and Commercial Implications

- 4.2.1 This report concerns expenditure of the LAC's approved budget of £100,000. This budget must not be exceeded.

Procurement of supplies and/or services and any award of grant aid will be carried out in line with the Council's Contracts, Standing Orders and Financial Regulations.

4.3 Legal Implications

- 4.3.1 The LAC must operate in accordance with its Terms of Reference, approved as part of the Council's updated Constitution, reflecting the committee system of governance, by Full Council at its Annual Meeting on 18th May 2022. In accordance with the provisions of section 101 of the Local Government Act 1972 the Constitution provides that a Committee may delegate to a Council Officer.

5. **ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 Decisions on any expenditure above the existing authority to the Community Services Manager could be reserved to the LAC but this would delay delivery of priority actions to address specific issues identified in the Community Plan.
- 5.2 All decisions on expenditure to support Community Plan priorities could be delegated to officers. However, this would restrict the LAC's ability to monitor its delegated budget and delivery of the Community Plan.

6. **REASONS FOR RECOMMENDATIONS**

- 6.1 The South West LAC is asked to note the broad allocation of funding under the priority headings identified to assist its ability to monitor its budget, and to authorise the Community Services Manager to approve expenditure above the current delegated authority in certain circumstances so that delivery of the Community Plan is not delayed.

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**South West Delivery Plan for Community Plan
agreed 17th March 2022.**

Crookes & Crosspool - Dore & Totley - Ecclesall - Fulwood

What we intend to achieve and how we will do it

The delivery plan in this document, sets out the key priorities identified as part of the South West Community Plan that was approved at the South West Local Area Committee (SW LAC) public meeting held at Tipton Masonic Hall on 17th March 2022.

The issues identified have been highlighted in the first column of the tables in the following colours as explained below:-

- **Green** - issues that the SW LAC propose addressing in 22/23;
- **Yellow** - issues that the SW LAC may be able to address in 22/23 (subject to those issues in green having been completed and subject to sufficient resources to address them);
- **Turquoise** – issues that the SW LAC propose carrying forward into 23/24 where resources allow (both staff and funding).

Actions have been noted for each issue/priority to be addressed. Additionally, this delivery plan details how issues/actions will be measured. Although it is important to note that not all issues/actions can be measured in terms of targets. Where this is the case, it has been noted.

The delivery plan will detail the outcomes achieved, the date they are achieved and the date of the public meeting where feedback was provided to the community and SW residents on them.

One of the actions that the SW LAC will endeavour to undertake is to develop a newsletter and aim to send to all contacts by email on a quarterly basis (paper copies can be posted, if required) to help meet several of the actions set out across the three key themes.

Please note that the delivery plan will be a continuous work in progress and regularly updated and shared with the public.

Our South West Priorities At A Glance




PRIORITY 1 - Transport and Highways

- 1.1 - Road Safety
- 1.2 - Cycling and Active Travel
- 1.3 - Traffic and Parking

PRIORITY 2 - Local Environment

- 2.1 - Waste, Rubbish and Bins
- 2.2 - Trees and Leaves
- 2.3 - Parks, Green and Open Spaces
- 2.4 - Street / Environmental, Cleaning and Maintenance
- 2.5 - Fly Tipping and Graffiti
- 2.6 – Community Renewable Energy

PRIORITY 3 - Community and Neighbourhoods

- 3.1 - Reduce Anti-Social Behaviour, Youth Gangs and Nuisance
 - 3.2 - Reduce Crime and Address Perception and Fear of Crime
 - 3.3 - Encourage Community Involvement
 - 3.4 - Increase Use of Community Assets
 - 3.5 - Business and Local Economy
- 

GLOSSARY OF ACRONYMS / TERMS

AN	An Active Neighbourhood is where changes are made to streets creating a safer, cleaner and quieter environment for local residents and businesses to enjoy. This means a more attractive area for walking, cycling and spending time outdoors.
ASB	Anti-social behaviour that impacts negatively on people.
BETTER PARKS INVESTMENT	SCC funding that improves the city's parks.
CIL FUND	Community Infrastructure Levy funds help to deliver infrastructure that supports development in an area.
COMMUNITY SAFETY PARTNERSHIP FUNDING	The Sheffield Community Safety Partnership (CSP) discretionary fund is available to non-profit organisations in Sheffield who are working to address the local priorities identified by the CSP and the South Yorkshire Police and Crime Commissioner.
ETRO	A form of Traffic Order, which traffic authorities have the power to impose without consultation (see definition of TRO).

NHW	Neighbourhood Watch is about people getting together with their neighbours to take action to reduce crime. They are community initiatives owned and run by their members which are supported by the police but not owned by them.
P&C	The Parks and Countryside Service within Sheffield City Council is responsible for the management, maintenance and development of the city's parks and recreational green spaces.
PCC	The Police and Crime Commissioner is responsible for the totality of policing. PCCs aim to cut crime and deliver an effective and efficient police service within their police force area. They are elected by the public to hold Chief Constables and the force to account.
PKW	People Keeping Well is community-based prevention activity that can help to prevent and delay people needing to access health and social care services. It is one of Sheffield's approaches to Social Prescribing.
ROAD SAFETY FUND	Road safety funding provided by the Government through the Department for Transport to maintain the city's roads safely.
SAFER ROADS PARTNERSHIP	The Safer Roads Partnership is a group of local authorities, emergency services and public sector organisations from across South Yorkshire. Their aim is to reduce the number of people killed or seriously injured in collisions on the county's roads through

FLY TIPPING AND GRAFFITI BUDGET	Each LAC has a dedicated fly tipping and graffiti budget to address these issues in their area.
FOGs	Friends of Groups - work in partnership with SCC to ensure that the city's green spaces are well-used and maintained.
FPN	Fixed penalty notices are issued by SYP to people for alleged minor offences.
HM GOVERNMENT ACTIVE TRAVEL FUND	Government grant funding that supports local transport authorities with producing cycling and walking facilities, encourage less car usage and increase usage of public transport.
HMD	Highways Maintenance Division manage the Streets Ahead programme to upgrade and maintain the city's roads, pavements, bridges, street lights and other items in and around the city's streets.
LAC BUDGET	Local Area Committee funds that are to be used to address the key priorities set out in the SW LAC Community Plan which was agreed 17 th March 2022.

	educating people about road safety, enforcing road traffic laws and installing, and maintaining, safer roads infrastructure.
SUP	Single-use plastic products are used once, or for a short period of time, before being thrown away. The impacts of this plastic waste on the environment and our health are global and can be drastic.
SW LAC	South West Local Area Committee is made up of the 12 Elected Members for the South West wards of Crookes and Crosspool, Dore and Totley, Ecclesall, and Fulwood who have decision making powers on how the LAC budget is spent.
TRO	Traffic Regulation Orders are legal agreements which allow local authorities or the police to enforce regulations including speed limits, on-street parking and one-way streets. They enable such as 20mph zones and/or double yellow lines to be implemented.
VAS	Vehicle activated signs are electric signs which display a message or speed when triggered by vehicles travelling at excessive speeds.
VAWG	Violence against women and girls is defined as any act of gender-based violence that results in, or is likely to result in, physical, sexual or mental harm or suffering to women and girls, including threats of such acts, coercion or arbitrary deprivation of liberty, whether occurring in public or in private life.
WARD POTS	Ward pots are budgets for each ward that Elected Members use to support stronger, successful communities by making grants available to local voluntary, community, and self-help groups and projects in their area.

THEME 1 - TRANSPORT & HIGHWAYS

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1 - ROAD SAFETY						
1.1A - Speed Reduction Implementation of 20mph zones.	Review with Transport and Highways the 20mph zones planned for 22/23 and beyond, identified from accident statistics, as well as reviewing councillors' casework for public requests.	March 2023	<ul style="list-style-type: none"> Minimum of three 20mph zones implemented in 22/23 for Carter Knowle, Crosspool and Fulwood. List of identified areas where 20mph zones being considered to be implemented in future years, subject to available Road Safety Funding. Funding determined for future years to fund new crossings 	SCC Road Safety Fund	Area wide	
	Discuss locations with highways officers and councillors and determine what is feasible by when and how funded.	March 2023				
	Three 20mph zones due for implementation 22/23 subject to public consultation – Carter Knowle, Crosspool and Fulwood	March 2023				
	There are several proposed 20mph schemes intended to be implemented over the coming years, but these are very much subject to available funding being sourced from 23/24 onwards. The SW LAC will engage with the Transport, Regeneration and Climate Committee about these when appropriate.	March 2023				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1 - ROAD SAFETY						
9C 0801C - Traffic Calming Installation of new Vehicle Activated Signs (VASs)	Review with Highways and Councillors casework for public requests / complaints re speeding to identify 6 locations per ward for a VAS to be rotated round every 7 weeks.	Completed April 2022	<ul style="list-style-type: none"> Minimum of 4 VASs, 1 per ward to be installed. Relocate the VASs as appropriate as an aid to tackle speeding. 	SCC Road Safety Fund	Area wide	
	Confirm if any wards wish to fund an additional VAS.	Completed May 2022				
	Ensure Amey install the VASs as determined.	Summer 2022				
	Data to be downloaded and provided by the Road Safety Team to the SW LAC to review speeding hotspots in the area.	Every 7-8wks				
	Regularly review with Councillors if any locations for the VASs need to be amended.	Ongoing through 22/23				
1.1D - Safer Routes Review where new crossings may be required	Review accident data to see where new crossings may be required, e.g. Hangingwater Road and Manchester Road, as well as Councillor casework.	Dec 2022	<ul style="list-style-type: none"> Up to date list of identified sites for new crossings. Determination of funding available for future years. 	Road Safety Fund / CIL / LAC budget	Area wide	
	Work with Transport and Highways teams on Abbey Lane crossing installations.	March 2023/ maybe 23/24.				
	Work with Highways team to identify any funding for future years to install the crossings.	March 2023				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1 - ROAD SAFETY						
1.1E - Community Speed Watch (CSW) Explore setting up community speed watch groups	Determine what funding may be available from the Police and Crime Commissioner (PCC) to assist with this.	Sept 2022	<ul style="list-style-type: none"> Reduction in speeding, safer roads and reduction in accidents. An agreed number of CSW working groups set up and being led by community representatives if there is the appetite to develop them. 	SCC Road Safety Fund	Area wide	
	Liaise with police and the PCC to understand the requirements to set up community speed watch groups.	Sept 2022		PCC funding		
	Prepare a survey to use to determine interest in residents/communities being involved in community groups/exercises which will help us determine what skills and expertise we have in the community to take community projects forward.	Sept 2022		Safer Roads Partnership		
	Circulate survey to all contacts and via GovDelivery etc to be completed by an agreed date.	Aug 2022				
	Analyse results with Councillors and establish one or more community speed watch groups as needed demonstrated by the survey results.	Sept 2022				
	Review actions and evaluate the impact of the community speed watch groups.	Jan 2023				
1.1F - School Initiatives	Meet with the Road Safety Team, the South Yorkshire Safer Roads Partnership and School Streets Officer to determine how the LAC can assist with delivering road safety initiatives to schools.	Sept 2022	As below	Road Safety Fund	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1 - ROAD SAFETY						
1.1G - School Initiatives- support delivery of road safety initiatives	Liaise with SYP / PCC to see if any educational initiatives can be implemented such as school children being involved in recording speeding traffic - https://southyorkshire-pcc.gov.uk/blogs/an-education-on-speeding/	Sept 2022	<ul style="list-style-type: none"> Children more aware of how to be safe on the roads. Undertaking exercises that are child led to influence driver behaviour. 	Road Safety Fund	Area wide	
	Liaise with all schools to ensure parents know how to report speeding/unsafe driving, particularly round schools in the area - https://smartcontact.southyorkshire.police.uk/advice/driving-complaint/	Sept 2022	<ul style="list-style-type: none"> Increase in speeding/unsafe driving being reported. Safety of children linked to pollution levels around schools. 			
	Monitor pollution and determine if evidence of 'school streets' reduce pollution for children affected by health issues.	March 2023				
1.1G - Active travel Implement the trial AN in Crookes.	Experimental Traffic Regulation Order advertised 14 th April 2022, effective from 25 th April to trial the AN in Crookes for up to 18mths, this includes:- <ul style="list-style-type: none"> Changing the access on some roads to vehicles within the residential streets and one-way streets in some areas to limit traffic movement. A series of double yellow lines proposed to complement the above measures and temporary pedestrian crossings installed at three locations. Effective engagement and consultation with communities for this ETRO through public meetings. Review actions and evaluate the impact of the scheme before implementing permanently. 	Ongoing through 22/23	<ul style="list-style-type: none"> Reduction in car usage and safer roads. Safety of children linked to pollution levels around schools. 	HM Govt. Active Travel Fund	Ward specific	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1.2 CYCLING AND ACTIVE TRAVEL						
1.2A - Active Travel Explore if further safe cycle parking/storage & cycle pumps could be installed in the area.	Determine with Highways funds available to support this initiative. If not, set out clearly why this issue/priority cannot be implemented.	Oct 2022	<ul style="list-style-type: none"> Reduction in car usage and improvement for climate/less pollution and safer roads. If able to fund, determine the target number of pumps/parking/storage for cycles that can be installed linked to the demand and available budget resource. 	HM Govt. Active Travel Fund	Area wide	
	If there is, identify with Councillors any public requests made for safe cycle parking/storage/pumps to be installed in the area such as shopping area, parks etc.	Oct 2022				
	Compile a detailed list of areas where possible to be installed – such as in shopping areas, GPs, libraries etc and obtain quotes from Highways as necessary.	Oct 2022				
	Evaluate the quotes and determine with Councillors how to proceed.	Nov 2022				
	If able to proceed, instruct Highways to undertake installation. If unable to proceed, set out reasons for the public why not.	Nov 2022				
1.2B - Active Travel	Investigate/identify opportunities to remove barriers to active travel. The actions here will be set out in more detail in the next financial year linked to available resources and other priorities identified.	During 23/24	<ul style="list-style-type: none"> Reduction in car usage and improvement for climate/less pollution and safer roads. 	HM Govt. Active Travel Fund	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1.2 CYCLING AND ACTIVE TRAVEL						
1.2C - Active Travel School street schemes for Westways Primary, Bradway Primary School and Dobcroft Infant/Junior Schools	Experimental Traffic Regulation Order advertised 14 th April 2022, effective from 25 th April to trial the AN in Crookes for up to 18mths, this includes enabling the School Streets Scheme to be implemented as a pilot and then evaluate to see if the scheme should be maintained.	In place from 16 th May 2022 for up to 18mths	<ul style="list-style-type: none"> Reduction in car usage and improvement for climate/less pollution and safer roads. School street implemented and welcomed by the school and local community. 	HM Govt. Active Travel Fund Road Safety Fund	Ward specific	
	Trial Bradway Primary School 'School Street' including monitoring traffic a week before the trial and a week during the trial to measure impact and determine if to become permanent. Awaiting evaluation of scheme.	Trial completed 16 th – 27 th May for 2 weeks.				
	Trial Dobcroft Infant and Dobcroft Junior School 'School Street' including monitoring traffic a week before the trial and a week during the trial to measure impact and determine if to become permanent. Awaiting evaluation of scheme.	Trial completed 13 th – 24 th June 2022				
	Review actions and evaluate the impact of these school street schemes.	Jan 2023				
1.2D - Active Travel Explore the	Compile list of existing school street schemes already in place.	During 22/23 if identified priorities for 22/23 have been delivered.	<ul style="list-style-type: none"> Reduction in car usage and improvement for climate/less pollution and safer roads. School streets implemented and welcomed by the schools and local communities. 	Road Safety Fund	Area wide	
	Identify all remaining schools in the area that would benefit from a school street scheme.					
	Liaise with schools and parents of the schools on proposed new school street schemes.					

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting		
PRIORITY 1.3 - TRAFFIC AND PARKING								
1.3A - Inappropriate parking Explore options for traffic regulation orders (TROs) across the area and install double yellow lines (DYLs) where required.	Identify locations where requests have been made to reduce inappropriate parking using councillors' casework, public feedback and requests made direct to Highways.	Sept 2022	<ul style="list-style-type: none"> Less inappropriate parking, as well as improving road safety. Four DYL sites implemented. Reduction in complaints to SYP/SCC. 	LAC budget and / or CIL funds	Area wide			
	Discuss locations with Highways officers to agree best solutions.	Sept 2022						
	Compile detailed request list and obtain quotes from Highways to included collective TRO.	Sept 2022						
	Evaluate costs with councillors for decisions to be made which and how many to implement.	Sept 2022						
	Instruct Transport to proceed with collective TRO (DYLs installed after TRO process completed).	Sept 2022 onwards						
	Implement a single TRO for School Road in Crookes which is additional to the Active Neighbourhood.	March 2023				Active Travel Fund	Ward specific	
	Review actions and evaluate the impact of the additional DYLs installed.	Jan 2023						
1.3B - Inappropriate parking- Work with parking enforcement team to rotate areas.	Identify locations where requests have been made to reduce inappropriate parking using councillors' casework, public feedback and requests made direct to Highways.	Sept 2022	<ul style="list-style-type: none"> Less inappropriate parking, as well as improving road safety. An agreed number of patrol sites agreed / implemented as the target. 	Funded by Parking Services/ LAC budget	Area wide			
	Compile a list of areas where inappropriate parking occurs regularly.	Sept 2022						
	Discuss locations with Parking Services officers to agree best solutions / agree rotas and frequency for patrols to be made in the areas determined.	Sept 2022						
	Communicate regularly with contacts how they can report inappropriate parking through such as a quarterly LAC newsletter.	Ongoing through 22/23						

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1.3 - TRAFFIC AND PARKING						
1.3C - Dangerous Parking Explore introducing Operation Park Safe	Meet with SYP, Parking Services and Legal on 28 th April 2022 to determine if this project is feasible.	Completed April 2022	<ul style="list-style-type: none"> Less dangerous parking, as well as improving road safety. Number of fixed penalty notices increased issued by SYP. Public aware of what action they can take to contribute. 	LAC budget	Area wide (maybe city wide)	
	As the project is feasible – it will initially be run as a pilot for SW and Central LACs, with a view to being able to be rolled out city wide – working group established to implement. However, it can only be used for dangerous parking where FPNs can be issued by SYP (not by SCC).	Completed April 2022		SYP budget		
	Initial actions agreed at working group meeting, with a view to pilot being implemented in 22/23.	July 2022				
	Pilot the scheme in the SW and Central LACs initially, before determining if to roll out citywide.	Oct 2022				
	Promote use Operation Park Safe website to all area on how the public can take action to contribute towards tackling dangerous parking.	1/4ly once pilot set up				
	Review actions and evaluate the impact of Operation Park Safe.	Jan 2023				
1.3D - Idling engines Work with schools to address cars parking with idling engines	Identify locations where requests have been made to reduce idling engines using councillors' casework, public feedback and requests made direct to Parking Services.	Aug 2022	As below	LAC budget and / or CIL funds	Area wide	
	Compile a list of areas where cars are often parked up with their engines idling round schools from feedback etc.	Sept 2022				
	Determine what signage is already in place for all schools in the area re idling engines, then compile a list of where new signage is required.	Aug 2022				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1.3 - TRAFFIC AND PARKING						
1.3D2 idling engines Work with schools to address cars parking with idling engines.	Discuss locations with Parking Services officers to agree best solutions / agree rotas and frequency for patrols to be made in the areas determined.	Sept 2022	<ul style="list-style-type: none"> Reduction in idling cars and reduction in pollution and improvement for clean air. Once all locations discussed with Parking Services, determine the number / frequency of the rota to be agreed as a target. Once all locations discussed with councillors to determine the number of signs required, to be agreed as a target. Share results of evaluation. 	LAC budget and / or CIL funds	Area wide	
	Discuss locations with Highways re signage for idling engines and obtain quotes.	Sept 2022				
	Evaluate costs with councillors to determine which areas to provide signage for and how many signs to fund.	Oct 2022				
	Implement an agreed number of signs in an agreed number of locations round schools.	Oct 2022 onwards				
	Liaise with all schools to ensure parents know how to report speeding/unsafe driving, particularly round schools in the area and include in a quarterly LAC newsletter - https://smartcontact.southyorkshire.police.uk/advice/driving-complaint/	Sept onwards 2022				
	Review actions and evaluate the impact of signage installed/increased patrols made.	Jan 2023				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 1.3 - TRAFFIC AND PARKING						
1.3E - Car Club Encourage usage of car clubs	Raise awareness and publicise the existence of the City Car Club. https://www.sheffield.gov.uk/home/travel-transport/city-car-club	Summer 2022	<ul style="list-style-type: none"> Potential to reduce car usage, impacting on climate change. 	LAC budget	Area wide	
	Determine where/how to circulate details of the scheme, including a quarterly LAC newsletter.	Summer 2022				
	Share on appropriate social media sites/website/ via contact list and GovDelivery list on a regular basis – aiming for at least once a quarter.	Summer 2022	<ul style="list-style-type: none"> Potential to reduce car usage, impacting on climate change. 	LAC budget (minimal)	Area wide	
1.3F - Disabled parking	The actions here will be set out in more detail in the next financial year – unable to do this currently due to lack of resources and the other priorities determined. Intention to investigate whether there is inappropriate use of disabled parking bays in Council owned car parks. If confirmed, explore options to address.	During 23/24	<ul style="list-style-type: none"> Improving availability of disabled parking for those eligible. 	Funded by Parking Services and LAC budget / or CIL funds	Area wide	

THEME 2 – LOCAL ENVIRONMENT

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.1 WASTE, RUBBISH AND BINS						
2.1A - Recycling Develop guidance for communities on what can be recycled and where in the area	Review with Waste Management Services (WMS), Veolia & councillors' casework for public requests / complaints re recycling to identify common themes, such as recycling batteries, soft plastic/other items that can be put in household bins.	Oct 2022	<ul style="list-style-type: none"> Recycling levels improved contributing towards net zero. 	Veolia / Waste Management LAC budget	Area wide	
	Establish what is possible via WMS etc that we do not currently recycle (including what they won't recycle but can), as well as which other Councils they provide a service for.	Oct 2022				
	Research what other Local Authorities do such as North East Lincolnshire, Leamington Spa, North East Derbyshire, Rotherham, Eastleigh, Three Rivers, St Albans, South Oxfordshire, London Borough Sutton, East Riding and Middlesbrough to help people recycle more at home/via waste recycling centres.	Nov 2022				
	Prepare a report to take to Waste and Street Scene Committee as evidence what other councils provide, and SCC could consider.	Dec 2022				
	Explore with local supermarkets to see which recycle soft plastics, batteries etc – raise awareness of these facilities and explore the potential to increase local options.	Nov 2022				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.1 WASTE, RUBBISH AND BINS						
2.1A - Recycling	Liaise with Veolia/Waste Recycling Service to compile all research/information into a leaflet that can be emailed, or printed copies can be distributed when bins are emptied locally or by including as part of a quarterly LAC newsletter.	Oct 2022	•			
2.1B - Single use plastic (SUP) used by businesses	<p>The actions here will be set out in more detail in the next financial year – unable to be able to do this currently due to lack of resources and other priorities determined. This will include:-</p> <ul style="list-style-type: none"> • Determine with local business forum/networks what SUP they currently use and why they use it, alongside exploring how the SW LAC can support businesses to consider environmentally friendly alternatives. • Explore through Business Sheffield Information Officers, what options there are for reusable plastics for the purposes that the businesses use them. • Disseminate information to the businesses to encourage them to move away from SUP and be more aware of climate change responsibilities. 	During 23/24	<ul style="list-style-type: none"> • Recycling levels improve, plastic waste reduced - contributing towards net zero. 	LAC budget	Area wide (possibly citywide)	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.1 WASTE, RUBBISH AND BINS						
2.1C Community Recycling Consult with communities to recruit volunteers to trial a campaign to recycle more across the area.	Prepare a survey with councillors to use to determine interest in residents/communities being involved in community groups/exercises which will help us determine what skills and expertise we have in the community that may be able to take community projects forward.	During 23/24	<ul style="list-style-type: none"> Increased recycling and improvement for the environment, including impact on climate change. 	LAC budget	Area wide	
	If sufficient volunteers, set up a working group to take this initiative forward. The SW LAC will help facilitate this but ask the working group to lead on this.					
	Develop Terms of Reference for the working group (if established) to set out what actions to be taken/developed to increase recycling in the area.					
	Keep up to date of local developments to consider how we take this forward in 23/24					
2.1D - Communal bins Explore improving messaging for communal bins/public bins	The actions here will be set out in more detail in the next financial year – unable to be able to do this currently due to lack of resources and the other priorities determined. This will include:- <ul style="list-style-type: none"> Determine the number of communal bins / public bins across the area that are in Council owned blocks of flats. Review what sort of messaging/signage is in place already in the different areas and ensure they are not for overspill of household waste. 	During 23/24	<ul style="list-style-type: none"> Reduction in litter and waste across communal areas 	LAC budget and/or CIL funds. Other SCC budgets	Area wide	

Issue to address	Action	Timeline to achieve/completed	Target / Outcome expected	Resources required / utilised (inc	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.1 WASTE, RUBBISH AND BINS						
2.1D - Communal bins	From the results of the number of bins/signage, compile a detailed list and determine with Highways Maintenance Division (HMD)/Veolia what options are to improve signage etc.	During 23/24	<ul style="list-style-type: none"> Reduction in litter and waste across communal areas 	SCC Housing staff	Area wide	
	Evaluate quotes and recommendations with Councillors to determine how to proceed.			WMS		
	If able to proceed, instruct HMD / Veolia to undertake production and installation of signage.					
2.1E - Public bins Review bin locations and consult with communities.	The actions here will be set out in more detail in the next financial year – unable to do this currently due to lack of resources and the other priorities determined. This will include:-	During 23/24	<ul style="list-style-type: none"> Reduction in litter and increase in litter disposed of in such as parks and on the highways. 	LAC budget	Area wide	
	Determine the number of public bins across the area that are in public spaces or on the highway through Parks and Countryside Service/Highways Maintenance Division.			Other SCC budgets		
	Compile a detailed list and determine with Highways Maintenance Division (HMD)/Parks and Countryside (P&C) what options are to increase the number of public bins.			WMS		
	Evaluate quotes and recommendations with Councillors to determine how to proceed.					
	If able to proceed, instruct HMD / P&C to undertake installation of additional bins. If not able to proceed, advise reasons why.					

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.1 WASTE, RUBBISH AND BINS						
2.1 Dog fouling Review signage to be placed near bins particularly in parks and on open spaces, to raise awareness of public health hazard.	Review with Highways Maintenance Division (HMD), Amey, Parks and Countryside (P&C) and Councillors casework for public requests / complaints re dog fouling to identify common areas.	Sept 2022	<ul style="list-style-type: none"> More responsible dog ownership and less dog waste left in the area as a public health hazard. 	LAC budget	Area wide (also citywide, as such as NE and SE have in their plans)	
	Compile a detailed list and determine with Highways Maintenance Division (HMD)/Parks and Countryside (P&C) and Council Comms Team what options are to increase the signage for dog fouling and the health hazard it is.	Sept 2022				
	Determine with Council Comms Team if a responsible dog ownership campaign can be done via websites/social media and other contacts and obtain quotes.	Oct 2022				
	Evaluate quotes and recommendations with Councillors to determine how to proceed with signage, additional bins, and responsible dog campaign.	Oct 2022				
	If able to proceed, instruct HMD / P&C to undertake installation of additional bins and comms to undertake campaign.	Oct 2022				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.2 - TREES AND LEAVES						
2.2A - Adopt a tree scheme Explore options for implementing an Adopt a Tree Scheme	Meet with Forestry team to establish if an 'Adopt a tree scheme' can be established for trees in the area's parks and other green spaces.	During 22/23 if identified priorities for 22/23 have been delivered.	<ul style="list-style-type: none"> Raised profile of the parks in the area and income generation. 	LAC budget and or CIL funds. P&C Service	Area wide	
	If it can scope out with the Forestry team how it could work and what income could be raised through it and determine where the funding would go to.					
	Once idea worked through and a project plan developed, brief Councillors on it for them to determine if this should proceed. Need to consider if this would be a SW pilot or something that the Forestry team could offer city wide.					
PRIORITY 2.3 - PARKS, GREEN AND OPEN SPACES						
2.3A - Friends of parks groups (FOGs) - Work with FOGs across the area	Determine with P&C and Councillors how many FOGs are established in the SW and work with them to support their partnership with the Parks and Countryside Service to deliver projects in parks.	Aug 2022	<ul style="list-style-type: none"> Specific FOG projects delivered in parks and promotion of the groups across the SW. 	Ward pot funds	Area wide	
	Share with all FOGs when ward pot applications re open.	Completed June 2022				
	Reach out to all FOGs to determine if they need any specific help to promote their work/support specific projects.	Aug 2022				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.3 - PARKS, GREEN AND OPEN SPACES						
2.3B - FOGs /other park/Green Space stakeholders - As part of the Better Parks initiative, consult	Determine with P&C and Councillors what consultations are being undertaken across the area with regards to any projects/proposals being implemented in the area's parks and green spaces.	Ongoing through 22/23	<ul style="list-style-type: none"> FOGs and other parks/Green space stakeholders consulted with and given the opportunity to comment on related/relevant proposals. 	Better Parks Investment	Area wide	
	Ensure that all relevant projects/proposals being consulted on are shared with the SW LAC, so that they can be circulated to all relevant groups and contacts in the area.	Ongoing through 22/23				
2.3C - Encourage wildflower planting	Review with Highways Maintenance Division (HMD), Parks and Countryside (P&C) and Councillors casework for public requests / complaints re wild flowering to identify common areas where more wild flowers can be planted on verges, in parks etc., and a reduction in mowing of appropriate grass verges and some areas of parks to create wildflower meadows and support additional perennial planting.	Nov 2022	<ul style="list-style-type: none"> March 2023 (to coincide with planting season and to be after Ecclesall has completed a pilot from their ward funds in October 2022) More attractive environment, increased biodiversity, positive impact on climate change. 	Better Parks funding LAC budget CIL funds.	Area wide	
	Compile a detailed list and determine with Highways Maintenance Division (HMD) and Parks and Countryside (P&C) what the costs would be to implement this project.	Dec 2022		Highways Management Division		

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.3 - PARKS, GREEN AND OPEN SPACES						
2.3C - Encourage wildflower planting	Evaluate quotes and recommendations with Councillors to determine how to proceed with the wild flowering project.	Jan 2023	As above	As above	Area wide	
	If able to proceed, instruct P&C to undertake implement the project. If unable to proceed, outline reasons why.	March 2023				
2.3D - Play/fitness equipment Page 51	<p>The actions here will be set out in more detail in the next financial year – unable to do this currently due to lack of resources and the other priorities determined.</p> <p>They will explore / review the play and fitness equipment / activities for all age ranges across the area to see what needs replacing/updating and determine if funding can be sourced.</p> <p>Ethos Environmental Planning are currently working with SCC to update the Council’s Open Space Assessment, which will include a review of facilities for younger residents. This will also contribute to the Local Plan work that is ongoing.</p>	During 23/24	<ul style="list-style-type: none"> Improved equipment in parks for all ages to use. 	LAC budget CIL funds.	Area wide	
2.3E - Toilets in parks	Determine with P&C which parks are having their leases renewed in 22/23 and that installation /management of toilets is addressed as part of lease renewals.	Ongoing through 22/23	<ul style="list-style-type: none"> Amenities improved for all age groups attending parks. 	Better Parks Investment	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.3 - PARKS, GREEN AND OPEN SPACES						
2.3F - Promotion of parks improving signage / information regarding their history etc history promoting public transport options	Review with Parks and Countryside (P&C), Friends of Groups and Councillors casework for public requests / complaints re to identify which park signage could be improved/which parks promoted more.	During 22/23 if identified priorities for 22/23 have been delivered	<ul style="list-style-type: none"> More people able to enjoy the areas parks and green spaces. 	LAC budget Parks budget	Area wide	
	Compile a detailed list and determine with Parks and Countryside (P&C) what the costs would be to implement any improvements.					
	Evaluate quotes and recommendations with Councillors to determine how to proceed with any potential signage options.					
	If able to proceed, instruct P&C to undertake implement the project.					
	Design an information booklet with Comms to set out all the parks and green spaces in the SW, to include historic information, any Friends of Groups in the area and how people can get to the parks/green spaces.					
	Review bus messages/promotion to see if this can be expanded.					
2.3G - Energy use in parks	Determine with Parks and Countryside (P&C) team what initiatives may be being considered to be implemented to increase electrification points in parks.		<ul style="list-style-type: none"> Positive impact on climate change and reducing the need to use generators etc. in parks. 	Better Parks Investment.	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.4 - STREET / ENVIRONMENTAL CLEANING AND MAINTENANCE						
<p style="writing-mode: vertical-rl; transform: rotate(180deg);"> CS Page 53 2.4 - Litter Support litter picking groups </p>	Determine with Councillors and Waste Management team how many litter picking groups there are in the SW.	Sept 2022	<ul style="list-style-type: none"> Reduction in litter across the area and cleaner environment through volunteers. 	Ward pot funding LAC budget.	Area wide	
	Invite the groups to meet with the SW LAC team to see what the team can do to support their profile and encourage volunteers and share best practice.	Sept 2022				
	Ensure the litter picking groups have sufficient equipment to do litter picking and how to obtain more.	Sept 2022				
	Circulate information to SW contacts/GovDelivery to advise how litter picking groups can be established/supported to see if there is an appetite to set up more groups in the area or if there are established groups / people could join and include in a quarterly LAC newsletter.	Sept 2022				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.5 - FLY TIPPING AND GRAFFITI						
2.5A - Graffiti Identify hotspots and work with young residents / artists to produce street art in the area.	Determine with Councillors and Environmental Services team if there are graffiti hotspots in the SW that need to be addressed.	Oct 2022	<ul style="list-style-type: none"> Reduced level of graffiti / prevention of graffiti. Agree number of sites as target to be achieved. 	Fly tipping and graffiti budget.	Area wide	
	Include in community group survey if there are any areas that the public would like to see street art done in the area through young residents/ artists. And if there are, establish if members of the public would like to be involved.	Oct 2022				
	If there are, compile a list of potential sites and discuss with Environmental Services costs for implementing this project.	Oct 2022				
	Determine with Youth Services if they are aware of young resident groups etc that may wish to be involved in this project.	Oct 2022				
	Evaluate costs / sites with Councillors and decide how to proceed.	Oct 2022				
2.5B - Fly Tipping Identify hotspots affected by fly tipping to take required action	The two bring sites in Fulwood have been identified by the Environmental Services team as hotspots (plans are underway on how to address these sites as per below).	Completed April 2022	<ul style="list-style-type: none"> Reduction in fly tipping and an increase in successful prosecutions. 	Fly tipping and graffiti budget.	Area wide	
	Raising awareness regularly of how to report issues direct to the Environmental Services team if any hotspots identified or need clearance on public land and responsibilities if it is private land through such as the quarterly LAC newsletter.	Aug 2022				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.5 - FLY TIPPING AND GRAFFITI						
2.5C - Bring sites - Explore what improvements can be made to Old Fulwood Road Bring Site and Redmires Road Bring Site to prevent an overspill of waste and fly tipping.	Initial meeting held February 2022 with Waste Management service to discuss both sites and initial action points agreed.	Completed Feb 2022	<ul style="list-style-type: none"> Improved 'Bring Sites' with increased facilities, improved signage and less waste fly tipped. 	Fly tipping and graffiti budget	Area wide	
	Further meetings to be set up to move forward with the sites:-	Aug / Sept 2022				
	OLD FULWOOD ROAD Explore signage for the site, to include wording that tells people where to take their waste if this site is full.					
	Deploy mobile CCTV on several occasions to deter people not putting waste in the bins.					
	Request Veolia to survey the site to determine what improvements can be made to the fencing and confirm costs					
	If the fencing can be improved, discuss with Councillors quotes and decision to be made if to proceed.					
	Explore with Waste Management what other bin options there are that are more secure and obtain costings and discuss with Councillors if to proceed.					
	Request additional bins to be provided at such as Christmas to help with overflow of waste.					

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.5 - FLY TIPPING AND GRAFFITI						
2.5C - Bring sites - Explore what improvements can be made to Old Fulwood Road Bring Site and Redmires Road Bring Site to prevent an overspill of waste and fly tipping.	REDMIREs SITE It has been established that mobile CCTV isn't an appropriate option for this site given youth activities at the site.	Aug / Sept 2022	<ul style="list-style-type: none"> Improved 'Bring Sites' with increased facilities, improved signage and less waste fly tipped. 	Fly tipping and graffiti budget	Area wide	
	Explore signage for the site, to include wording that tells people where to take their waste if this site is full.					
	Request Veolia to survey the site to determine what improvements can be made to the fencing, as well as some degree of hardstanding and confirm costs.					
	If the fencing / hardstanding can be improved, discuss with Councillors quotes and decision to be made if to proceed.					
	There are issues with the footpath and drainage at the site – the new Friends of Redmires Camp are working with SCC contacts on this. Request Veolia to design and for P&C to provide quotes for this work.					
	Determine if this work could be linked to the changing room/shipping container that is being explored with Redmires Rangers and look to secure external funding to fund this.					

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.5 - FLY TIPPING AND GRAFFITI						
2.5D - Bring sites to see if there is a demand for an additional Bring Site in the area	Determine with Councillors and Environmental Services team if there are any areas in the SW where an additional Bring Site could be established and what the approximate costs would be to establish, including a shortlist of sites tried in the past that may not have worked.	Aug 2022	<ul style="list-style-type: none"> Increased options to recycle more items in the area, impacting on climate change. 	Fly tipping and graffiti budget.	Area wide	
	If there is funding available from the Fly Tipping and Graffiti fund and public support to set up another Bring Site, request Waste Management Services/Environmental Services to establish the additional site or determine if the project will need to be carried forward into 23/24 when further funding is available.	Sept 2022				
	If further funding not available, or unable to secure a site, outline reasons why this project hasn't been able to be implemented.	March 2023				
PRIORITY 2.6 – COMMUNITY RENEWABLE ENERGY						
2.5E – Community renewable energy (CRE)	Prepare a survey with Councillors to use to determine interest in residents/communities being involved in community groups/exercises which will help us determine what skills / expertise we have in the community that may be able to take community projects forward, particularly if there is interest to establish a working group for CRE project.	During 22/23 if identified priorities for 22/23 have been delivered	<ul style="list-style-type: none"> Positive impact on climate change. Community CRE working group established. 	LAC budget	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £ amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 2.6 – COMMUNITY RENEWABLE ENERGY						
<p>89 2.5E - Community renewable energy (CRE)</p>	Circulate survey to all contacts and via GovDelivery etc to be completed by an agreed date.	During 22/23 if identified priorities for 22/23 have been delivered	<ul style="list-style-type: none"> Positive impact on climate change. 	LAC budget	Area wide	
	Analyse results with Councillors and establish one or more community working groups can be established and what volunteers there are to take the group/work forward.					
	SW LAC to facilitate the working group(s) with a view to the groups taking responsibility to develop a Terms of Reference and an initial work plan on what they would like to take forward in respect of this issue/project.					

THEME 3 – COMMUNITY AND NEIGHBOURHOODS

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.1 - REDUCE ASB, YOUTH GANGS AND NUISANCE						
3.1A - Lack of youth provision - Work with young residents / Youth Services / VCFS to map current provision to identify gaps / areas of need	Set up meeting with Youth Services to gain a better understanding of the new Youth Strategy and what provision is planned for each ward.	Aug 2022	<ul style="list-style-type: none"> Better understanding of youth provision, gaps and provision of schedule activities that is engaging for young people. A minimum of 1 activity per ward to be delivered each week throughout the year. 	Youth Service funding, LAC budget.	Area wide	
	Establish with Councillors/Youth Services whether a survey to share with all schools/voluntary groups that work with young residents is required to determine what activities they would like to see in the SW to meet their needs and aspirations.	Sept 2022				
	Promote planned new youth provision on a regular basis such as via the 1/4ly LAC newsletter.	When newsletter established				
	Review Community Safety Partnership funding to see if there is any funding that we may be able to apply for / access to support activities in the area for young residents and if there is, apply.	Aug onwards				
3.1B - ASB hotspots	Use the area profiles provided by Community Safety Team (bi-annually), alongside other intelligence and other partners/stakeholders to determine where the hotspots are for ASB and low-level crime.	Ongoing through 2022/23	<ul style="list-style-type: none"> Targeted intervention undertaken to reduce ASB and youth gangs 	ASB team budget	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.1 - REDUCE ASB, YOUTH GANGS AND NUISANCE						
ASB hotspots Map hotspots to ensure that resources are targeted and coordinated across the SW	Determine with Councillors if there are any common areas that complaints are received for / any requests for assistance to tackle ASB.	Ongoing through 2022/23	<ul style="list-style-type: none"> Targeted intervention undertaken to reduce ASB and youth gangs 	ASB team budget Community Safety budget SYP	Area wide	
	Provide task request forms to the ASB team which set out what requests have been made to the team/Councillors for patrols to be undertaken in particular areas by the Sustainable Community Officers, ensuring feedback / outcomes are provided to the SW LAC and fed back to Councillors.					
	Work alongside the Safer Neighbourhood Coordinators and receive regular feedback on tasking meetings held between Community Safety, Youth Services and SYP on where resources are being targeted on a monthly basis.					
PRIORITY 3.2 - REDUCE CRIME AND ADDRESS PERCEPTION AND FEAR OF CRIME						
3.2A - Neighbourhood watch (NHW)	Determine with Councillors which established NHW groups are in the area to support and maintain links with.	Oct 2022	<ul style="list-style-type: none"> Reduction in levels of crime / ASB and increased feelings of safety. 	Ward pots	Ward specific	
	Ensure NHW groups are aware of the support available to them from the SW LAC and establish what we can support them with, such as ward pot funds, circulating details in their local area etc.	Completed June 2022				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.2 - REDUCE CRIME AND ADDRESS PERCEPTION AND FEAR OF CRIME						
3.2B - Awareness of crime / ASB – Work with Safer Neighbourhood Partnership, SYP/other agencies to raise awareness	Determine through information from Councillors casework/complaints and the Community Safety (CS) bi-annual profiles where ASB takes place regularly.	Ongoing through 2022/23	<ul style="list-style-type: none"> Reduction in levels of crime / ASB and increased feelings of safety. 	SYP budgets/ LAC budget.	Area wide	
	Review with Councillors, CS team, ASB team, Parks and Countryside, Housing, Youth Services etc when/where ASB / low level crime occurs in the areas parks and green spaces, such as but not limited to Bolehills Park, Endcliffe Park, Green Oak Park and Millhouses Park.					
	Develop a target approach of being able to deal with the ASB/low level crime as appropriate in line with the level of resources from all agencies across the area.					
3.2C - Awareness of crime / ASB – establish planned communications	Determine through Councillors what would be useful to communicate to communities/residents about crime prevention based on their casework/complaints.	Sept 2022	<ul style="list-style-type: none"> Reduction in levels of crime / ASB and increased feelings of safety. 	LAC budget and other funding	Area wide	
	Develop a 1/4ly communication strategy to send out such as a LAC newsletter, incorporating all SW LAC info, including crime prevention and what crime has happened in the area to demonstrate that whilst there is crime in the SW, it is relatively low compared to other areas of the city.	Oct 2022				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.2 - REDUCE CRIME AND ADDRESS PERCEPTION AND FEAR OF CRIME						
3.2C - Awareness crime/ASB	Review Community Safety Partnership funding to see if there is any funding that we may be able to apply for / access to support the SW LAC communication about reducing crime and submit an application if there is.	Aug onwards	<ul style="list-style-type: none"> Reduction in levels of crime / ASB and increased feelings of safety. 	LAC budget and other funding	Area wide	
3.2D - Reduce crime against students	Determine through Councillors what would be useful to communicate to students about crime prevention based on their casework/complaints.	Sept 2022	<ul style="list-style-type: none"> Reduction of crime in student communities. 	LAC budget Student Union(s) / University staff	Area wide	
	Meet with University and the Student Neighbourhood Forum to determine what assistance/communications would be helpful in their view to help reduce the number of crimes committed against students.	Sept 2022				
	Include updates about crimes against students in the 1/4ly communication update sent to contacts.	Ongoing through 2022/23				
	Review Community Safety Partnership funding to see if there is any funding that we may be able to apply for / access to support the SW LAC communication about reducing crime and submit an application if there is.	Aug onwards				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.2 - REDUCE CRIME AND ADDRESS PERCEPTION AND FEAR OF CRIME						
3.2E - Violence against women and girls (VAWG) - Work with groups/ partners to identify the risk areas.	SW LAC to meet with Alison Higgins, from Domestic and Sexual Abuse team to discuss the Council's strategy with regards to VAWG.	Sept 2022	<ul style="list-style-type: none"> Women and girls feel safer and there is a reduction in this area of crime, and behaviour changes are made. 	LAC budget	Area wide	
	Set up meetings with our partners such as, but not limited to, Our Bodies, Our Streets; Know The Line, and White Ribbon and develop/agree actions/strategies on how the SW LAC can help to identify areas of risk in the SW and enable the messages to be able to be cascaded to all residents/communities.	Sept 2022				
	Review Community Safety Partnership funding to see if there is any funding that we may be able to apply for / access to support the SW LAC in this area of work, particularly from a communication aspect and apply if there is.	Aug onwards				
	Determine if PCC and the Violence Reduction Unit have any funding available for this and apply if there is.	Aug 2022				
	Communicate regularly with the community on this issue and raise awareness on campaigns etc through such as the 1/4ly LAC newsletter.	Ongoing through 2022/23				

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.2 - REDUCE CRIME AND ADDRESS PERCEPTION AND FEAR OF CRIME						
Page 64 3.2F - Design out crime	<p>The actions here will be set out in more detail later in the year if resources allow – unable to be able to do this currently due to lack of resources and the other priorities determined.</p> <p>They will explore how we can learn from best practice for high quality public spaces, especially in new developments, that make it harder crimes to be committed in the area.</p>	<p>During 22/23 if identified priorities for 22/23 have been delivered</p>	<ul style="list-style-type: none"> Reduction in levels of crime / ASB and increased feelings of safety. 	<p>LAC budget/ other funding streams with advice/ support from the Community Safety Team</p>	<p>Area wide or ward specific depending on where new developments are taking place.</p>	
	<p>Agree with Councillors which stakeholders /partners should be invited to the groups – such as but not limited to SYP, Community Safety/ASB team, housing, youth services etc.</p> <p>Establish a meeting schedule for each group and send invites out for 4 meetings in 22/23 (June, Sept, Dec, March).</p> <p>Draw up and agree a Terms of Reference for the groups to deal with low level crime/ASB (the groups are not intended for serious crime).</p> <p>1/4ly meetings held throughout the year and ongoing crime/ASB issues monitored/addressed.</p>	<p>Completed June 2022</p> <p>Aug 2022</p> <p>Aug 2022</p> <p>Ongoing through 2022/23</p>	<ul style="list-style-type: none"> Reduction in levels of crime / ASB and increased feelings of safety. 	<p>LAC budget</p>	<p>Area wide</p>	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.3 - ENCOURAGE COMMUNITY INVOLVEMENT						
3.3A - Isolation and loneliness - Continue to work with our PKW partner, Age UK, to support/ identify isolated/lonely individuals.	Attend the 2 monthly partnership meetings run by Age UK to continue to develop/sustain relationships with all groups/attendees.	Ongoing through 2022/23	<ul style="list-style-type: none"> Support network in place to help lonely and isolated individuals. 	PKW funding Ward pot funding LAC budget.	Area wide	
	Work with Age UK, PKW partner to contribute towards the development of a scheme of activities across the area that is intergenerational.	Ongoing through 2022/23				
	Reach out to young residents/schools to see if there is a willingness for schools to partake in intergenerational activities.	Aug / Sept 2022				
	Refer any lonely/isolated individuals to relevant groups for support or refer to such as Community Support Workers if additional support is needed for them individually.	Ongoing through 2022/23				
	Communicate regularly with the community on this issue and raise awareness on campaigns / activities etc through such as the 1/4ly LAC newsletter.	Ongoing through 2022/23				
3.3B - Isolation/loneliness - in young residents.	The actions here will be set out in more detail later in the year if resources allow – unable to do this currently due to lack of resources and the other priorities determined.	During 22/23 if identified priorities for 22/23 have been delivered	<ul style="list-style-type: none"> Support network in place to help lonely and isolated individuals. 	Youth Services budget, ward pot and / or LAC budget.	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.3 - ENCOURAGE COMMUNITY INVOLVEMENT						
99 e0gdc - Volunteering Raise awareness of volunteering opportunities for all age groups	Consider the varied ways to communicate with different groups of people, such as via social media, 1/4ly LAC newsletter, GovDelivery contact lists.	Sept 2022	<ul style="list-style-type: none"> Increase in community feel and pride in local area. 	Youth Services budget, ward pot and / or LAC budget.	Area wide	
	Establish links with Sheffield University https://www.sheffieldvolunteering.com/	Sept 2022				
	Reach out to all contacts/groups etc on our distribution list to establish what volunteering opportunities there may be across the area on a regular basis, to be able to include any opportunities in the 1/4ly LAC newsletter.	Ongoing through 2022/23				
3.3D - Review community groups and activities	Support AGE UK PKW in undertaking a mapping exercise to establish what community groups / stakeholders in the area and what they do/offer and encourage collaboration and sharing best practice between groups.	Ongoing through 22/23 as Age UK needs	<ul style="list-style-type: none"> Local information available for people to find groups / activities to be involved with 	LAC budget PKW budget	Area wide	
	Promote and share the map once completed so people are aware of what is available in their area.					
3.3E Support new Community groups	Research what advice / guidance there is to outline what is needed to set up a community group and review FOG information so not duplicated.	Ongoing through 22/23	<ul style="list-style-type: none"> New groups established to benefit the community and individuals. 	Ward pot and / or LAC budget	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.3 - ENCOURAGE COMMUNITY INVOLVEMENT						
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">19 ebad 3.3E - Support for new community groups</p>	Where individual / groups approach the Council/ SW LAC for advice on how to set up a new group – direct to appropriate part of Council, such as Parks and Countryside if a Friends of Group.	Ongoing through 22/23	<ul style="list-style-type: none"> New groups established to benefit the community and individuals. 	Ward pot LAC budget	Area wide	
	Provide support to establish new community groups where a need is identified if more appropriate for SW LAC to support/provide advice.					
	Liaise with Age UK as PKW partner to provide any support/ point in right direct to apply for funding for activities/groups.					
	Liaise with Age UK if appropriate to invite to PKW partnership monthly.					
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">3.3F Community Notice Boards</p>	Provide support for community notice boards where repairs may be needed for notice boards previously funded by the Council.	Ongoing through 22/23	<ul style="list-style-type: none"> Community notice boards repaired/maintained to share information. 	LAC budget	Area wide	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">3.3G - Westminster Estate</p>	<p>The actions here will be set out in more detail in the next financial year – unable to do this currently due to lack of resources and the other priorities determined.</p> <p>They will explore improving the facilities for young children on the estate.</p>	During 23/24	<ul style="list-style-type: none"> More activities and options for young children to be involved in. 	LAC budget CIL funds	Ward specific	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.4 - INCREASE USE OF COMMUNITY ASSETS						
3.4A - Develop community hubs	<p>The actions here will be set out in more detail in the next financial year – unable to be able to do this currently due to lack of resources and the other priorities determined.</p> <p>They will explore work with groups across the area to share information and develop community hubs, such as community libraries.</p>	During 2023/24	<ul style="list-style-type: none"> Increase in community feel and information available. 	LAC budget	Area wide	
89 added 3.4B - Map community buildings	<p>The actions here will be set out in more detail later in the year if resources allow – unable to do this currently due to lack of resources and the other priorities determined.</p> <p>The work will explore identify all the Council's assets and other community buildings within the area that are available to be used for community activities/groups etc and link into the Age UK PKW mapping exercise.</p>	During 22/23 if identified priorities for 22/23 have been delivered	<ul style="list-style-type: none"> Increase of assets available for people to use for activities etc. 	LAC budget	Area wide	
PRIORITY 3.5 - BUSINESSES AND LOCAL ECONOMY						
3.5A - Business forums/ networks	<p>Establish with Councillors the areas that business forums/ networks are to be set up for, such as Bannercross, Crookes High Street, Fulwood/Ranmoor and Dore/Totley.</p> <p>Visit / reach out to all businesses in the areas to determine interest and if the businesses would value such forums being in place.</p>	During 22/23 if identified priorities for 22/23 have been delivered	<ul style="list-style-type: none"> Improved local networks to share best practice and provide support across businesses 	LAC budget	Area wide	

Issue to address	Action	Timeline to achieve/ completed by	Target / Outcome expected	Resources required / utilised (inc £amount)	Area wide or ward(s) specific	Outcome and date reported to SW LAC public meeting
PRIORITY 3.5 - BUSINESSES AND LOCAL ECONOMY						
3.5A - Business forums/ networks	Once interest established, set up the initial meetings working alongside Business Sheffield colleagues.	During 22/23 if identified priorities for 22/23 have been delivered	<ul style="list-style-type: none"> Improved local networks to share best practice and provide support across businesses. 	LAC budget	Area wide	
	At the initial meetings, support Business Sheffield Information Officers in establishing a Terms of Reference for the forums/groups.					
	Schedule quarterly meetings in (or frequency as agreed) for 22/23.					

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